

City Council Meeting Packet



May 1, 2018

AGENDA

Norton City Council

May 1, 2018

6:00 P.M.

1. Roll Call
2. Invocation – Rev. Roger Sloce
3. Pledge of Allegiance
4. Approval of Minutes
 1. Meeting of April 17, 2018
5. Audience for Visitors
6. Special Presentation
7. Old Business
 - A. Consideration of a Memorandum of Understanding with Norton City Schools for a School Resource Officer.
 - B. Authorization to Apply for a School Resource Officer Grant.
8. New Business
 - A. Presentation of the Norton City Schools Budget for Fiscal Year 2018-19.
 - B. Presentation of the FY17 Annual Report for the Planning District One Behavioral Health Services.

C. A Request to Refund Erroneously Assessed Personal Property Taxes.

D. Closed Meeting for Personnel as Per Section 2.2-3711 (A) (1) of the Code of Virginia as Amended.

1. Appointment to the Kids Central (Head Start) for a Three (3) Year Term; Currently Mary Hagy Whose Term Expires 5/31/2018.

To 5/31/2021

2. Nomination to the Board of Zoning Appeals for a Five (5) Year Term; Currently Brad Austin Whose Term Expires 6/2/2018.

To 6/2/2023

3. Appointment to the Norton Industrial Development Authority to Fill the Unexpired Term of Glenn Teasley Whose Term Expires 5/10/2021.

9. Comments by the City Manager, City Attorney, and City Council.

10. Adjournment.

The regularly scheduled meeting of the Norton City Council was held Tuesday, April 17, 2018, at 6:00 p.m., in the Municipal Council Chambers with Mayor William Mays presiding.

Present: Mark Caruso, William Mays, Joseph Fawbush, and Delores Belcher

Also Present: Fred L. Ramey, Jr., City Manager and Bill Bradshaw, City Attorney

Absent: Robert Fultz, Jr.

At this time, Mayor Mays asked for a moment of silence in memory of former council member Joseph “Huck” Hunnicutt, who passed away unexpectedly this week.

The invocation was given by Pastor Gary Hill and was followed by the Pledge of Allegiance led by Police Chief James Lane.

Upon a motion by Councilman Fawbush, seconded by Councilwoman Belcher, and passed by the following vote, YES – Mays, Fawbush, Belcher, NO – None, ABSENT – Fultz, ABSTAIN – Caruso, Council moved to adopt the minutes of the April 3, 2018, meeting as presented.

There was no response to the Mayor’s Call for Visitors.

The City Manager said Benefit Program Supervisor Sherry Baker at Norton Social Services has reached a milestone in her career with the city. She has decided to retire after 32 years of service to the community and will be leaving her position in a few weeks. Mr. Ramey said he asked Ms. Baker to attend tonight’s meeting so she could be recognized for her service.

On behalf of Council, Mayor Mays presented Ms. Baker with an award recognizing her 32 years of service to the citizens of Norton.

After the presentation, Ms. Baker received applause and she thanked everyone for the honor.

The next agenda item for council’s consideration was the authorization of city administration to apply for a Community Oriented Policing Services (COPS) grant to fund a school resource officer’s position at John I. Burton High School for another year. Mr. Ramey explained the COPS grant is awarded in one-year increments. He said city administration would like to apply for another year of funding before the deadline. He noted that a memorandum of understanding (MOU) between the Norton Police Department and Norton City Schools is required before city administration can apply for the grant. Mr. Ramey said he had been notified that school administration requested some language changes to the MOU and that the school superintendent had discussed the changes with Police Chief Lane and the city’s Director of Finance Mr. Jeff Shupe. Mr. Ramey said city administration has not received an updated MOU from the school system to present to council.

It was the consensus of council to table Item 7A, the Authorization to Apply for a School Resource Officer Grant, and Item 7B, the Consideration of a Memorandum of Understanding with Norton City Schools for a School Resource Officer until council and the city's attorney have time to review the updated MOU from Norton City Schools.

Included in council's packet was a notice that the Wise County Public Service Authority (PSA) was ready to take over direct billing of the Josephine sewer customers that are currently billed by the city.

Mr. Ramey said the city received a grant in 2008 to construct sewer lines in the Josephine community. At that time, since the city was already billing Josephine residents for water, the city and PSA negotiated an arrangement for the PSA to manage the sewer system and for the city to continue billing PSA's sewer customers. Under this arrangement the city has been transferring the money for the sewer billing to PSA. The city has been notified by the Wise County Public Service Authority's Executive Director Alan Harrison that PSA will be ready to begin billing the Josephine sewer customers beginning FY 2018-2019.

Council had been presented with a copy of the Cooperative Agreement between the City of Norton Police Department and the Wise County Victim/Witness Assistance Program.

Mr. Ramey said the city attorney has recommended that agreements between the city and various agencies be presented to council each year for council's authorization for city staff to enter into understandings with other agencies.

Chief Lane added the services the police department is currently providing for the Victim/Witness Assistance Program would be provided whether an agreement is in place or not.

Upon a motion by Councilman Caruso, seconded by Councilwoman Belcher, and passed by unanimous vote, council moved to authorize the police chief to execute the Cooperative Agreement between the City of Norton Police Department and the Wise County Victim/Witness Assistance Program. (Insert)

Mr. Ramey said a copy of the Cooperative Agreement between the City of Norton Department of Social Services and the Wise County Victim/Witness Assistance Program was also in council's packets for consideration. He said the agreement is the same as the police department's and it is time to renew the agreement between the two agencies.

Upon a motion by Councilman Fawbush, seconded by Councilman Caruso, and passed by unanimous vote, council moved to authorize the director of social services to execute the Cooperative Agreement between the City of Norton Department of Social Services and the Wise County Victim/Witness Assistance Program. (Insert)

Upon a motion by Councilman Fawbush, seconded by Councilman Caruso, and passed by unanimous roll call vote, Council moved to go into closed meeting to discuss personnel as per Section 2.2-3711 (A) (1) of the Code of Virginia, as amended.

Mayor Mays declared Council in closed meeting.

Upon a motion by Councilman Caruso, seconded by Councilman Fawbush, and passed by unanimous vote, Council moved to go back into open meeting.

Mayor Mays declared Council back in open meeting.

The Clerk polled each member of Council as to the Certification of Closed Meeting with each answering yes. The Clerk then read a Resolution of the Certification of Closed Meeting.

Upon a motion by Councilman Caruso, seconded by Councilwoman Belcher, and passed by the following unanimous roll call vote: YES – Caruso, Mays, Fawbush, Belcher, NO – None, ABSENT – Fultz, Council moved to adopt A Resolution of the Certification of Closed Meeting. (Insert)

Mayor Mays opened the floor for nominations to the Norton Industrial Development Authority for a four-year term to expire May 10, 2022.

Councilman Caruso nominated Ethel Daniels to be reappointed to the Norton Industrial Development Authority for a four-year term to expire May 10, 2022.

Upon a motion by Councilman Fawbush, seconded by Councilwoman Belcher, and passed by unanimous vote, Council moved that the nominations cease.

Mayor Mays declared Ethel Daniels reappointed to the Norton Industrial Development Authority for a four-year term to expire May 10, 2022.

In comments from the City Manager:

City Administration is advertising for audit services through fiscal year 2020. If any member of council would like to serve on the review committee, please let staff know.

The city manager said he would like to schedule another work session prior to the school board presenting their budget on May 1st. Council was in consensus to meet on Saturday, April 28th.

He placed at each member's desk a copy of the letter from Lonesome Pine Regional Library thanking Councilman Fawbush for his remarks at the library's 60th Anniversary celebration on April 8th and for the plaque council presented to the Wise branch.

The latest pamphlet of the Local Government Officials' Guide to the Virginia Freedom of Information has been provided to council for reference.

Mr. Bradshaw thanked council for allowing him to be a member of the Local Government Association. He said the organization provides valuable information such as the Freedom of Information Guide provided to members.

Mr. Ramey provided council with the April Retail Sales Tax Report.
He provided council members with copies of activities planned for the rest of April.

There were no additional comments from the City Attorney.

The following comments were made by council members:

Councilman Fawbush asked those present to keep the families of Norton Industrial Development Board Member Glenn Teasley and former Councilman Joseph "Huck" Hunnicutt in their thoughts and prayers.

Mayor Mays provided council members with a copy of John Ira Burton's last commencement address at John I. Burton High School.

There being no further business to come before Council, the meeting adjourned.

CITY OF NORTON, VIRGINIA

William Mays, Mayor

ATTEST:

Clerk of Council

DATED 4/17/18

City of Norton, Virginia

Police Department

Memorandum of Understanding

City of Norton,
City of Norton Police Department and
Norton City School System

Revised 4/18/2018

School Resource Officer Grant Program

July 1, 2018 – June 30, 2019

Project Director: SRO Jason McConnell
City of Norton Police Department
618 Virginia Ave NW
Norton, VA 24273
Phone: 276-679-1212
Fax: 276-679-2306
Email: jasonm@nortonpd.org

MEMORANDUM OF UNDERSTANDING

between

THE CITY OF NORTON SCHOOL BOARD/SCHOOL DIVISION

and

THE CITY OF NORTON/ CITY OF NORTON POLICE DEPARTMENT

April 10, 2018

PREAMBLE

The Norton City School Board/School Division (SD) and City of Norton Police Department (PD) hereby enter into the School-Law Enforcement Partnership (SLEP) to foster relations of mutual respect and understanding in order to build a positive and safe school environment. The parties agree the vast majority of student misconduct can be best addressed through classroom and in-school strategies. The parties acknowledge that students are generally less mature and responsible than adults; they often lack the maturity, experience, perspective, and judgment to recognize and avoid choices that could be detrimental to them; and they are more susceptible to outside pressures than adults.

All responses to school misconduct should be reasonable, consistent, and fair, with appropriate consideration of mitigating factors and of the nature and severity of the incident. Students should receive appropriate redirection and support from in-school and community resources prior to the consideration of suspension, expulsion, involvement of law enforcement, or referral to court. This document is meant to be an accompaniment to the School and Law Enforcement Partnership Guide. For further details and instructions regarding the Partnership, please see the Guide.

PURPOSE

The partnership is intended to facilitate effective, timely communication and coordination of efforts for both parties – the SD and PD. The purpose of this Memorandum of Understanding (MOU) is to establish a mutually beneficial framework that both schools and law enforcement can work within to achieve shared goals.

GOALS

The primary goals of the SLEP are 1) to promote positive and supportive school climates and 2) to create and maintain safe and secure school environments.

To promote positive and supportive school climates, the partnership will collaborate to increase law-related education, expand school safety and crime prevention efforts, reduce conflict, and support effective interventions for students.

To create and maintain safe and secure school environments, the partnership will collaborate to reduce and prevent crime, violence, victimization, and fear in and around schools, and minimize student involvement with the juvenile and criminal justice systems.

EVALUATION OF THE SCHOOL-LAW ENFORCEMENT PARTNERSHIP

Measurable objectives of the SLEP should be developed jointly using school discipline, crime, and violence data, school climate survey data, and other data deemed to be relevant. Progress towards achieving objectives shall be jointly reviewed at least annually by SD and PD/SO designees and shared with the public.

ROLES AND RESPONSIBILITIES OF PARTNER ORGANIZATIONS

GENERAL

The SRO is responsible for reporting the activities of the program. This is documented by weekly and monthly written reports and any grant required reporting to the SRO's immediate supervisor and/or grant specified coordinator.

The city manager is the chief executive and delegates the management of the SROs and grant activities to the chief of police and police department supervisors.

The officers assigned as school resource officers will be provided by the Norton Police Department. The officers will continue to provide communication to the Juvenile Justice System, the school system and other related community organizations.

Continue as a member and employee of the police department and operate under the direct administration and supervision of the police department and follow the established chain of command.

The SRO will conduct investigations within the school and surrounding community, both criminal and other, as necessary. He/she will retain the responsibility of deciding when a criminal charge will be made and the appropriate code section to use, or when to refer matters to an appropriate community agency. These decisions will be based on the code of Virginia, the General Orders of the police department and the Code of the City of Norton, Virginia.

The program's effectiveness shall be evaluated based on feedback from the school personnel, students, community and other involved agencies. The program shall respond by implementing and continuing effective activities or make appropriate changes and improvements.

The officers will occupy an office at their assigned schools and perform 70% or more of their duties in and around these schools. However, if the needs arise, they also respond to incidents at any other educational facilities in the city.

The SRO will be selected by the police department based on knowledge, skills and abilities to perform this assignment.

Police Department Responsibilities

The PD will designate a direct point of contact between the PD and the SD. The point of contact will address any operational and administrative issues and will serve as a consultant for school safety and security issues including assessments and critical incident response planning. The designee will maintain a working knowledge of school rules, regulations, and laws regarding student safety and conduct. The designee will establish and maintain effective relationships with school personnel at the division and school levels.

Selection, assignment, scheduling, training, supervision, and evaluation of school resource officers (SROs) will be the responsibility of the PD. However, each of these actions will take into account the input of school personnel and identified needs and conditions of schools. The SRO shall remain at all times under the control, through the chain of command, of the law enforcement agency.

In developing and implementing law enforcement policies and practices that may affect schools, the PD will consult with and take into consideration the views of the SD and the school community.

The PD will ensure the SRO receives relevant training prior to or within 120 days of assignment in a school and ongoing joint training with school administrators. The training should be aligned with the SLEP and DCJS curriculum and in consultation with the SD.

School Division Responsibilities

The SD will designate a primary division-level point of contact to implement the partnership and to maintain ongoing communications with PD officials.

It is the responsibility of school administrators to facilitate effective communication between the SRO and school staff and to support the goals of the partnership.

Each school with an assigned SRO will provide work area(s) for the SRO that allow access to technologies, private interviewing of several persons, and locking storage space for securing physical evidence until transferred to the police department's evidence custodian.

The SD will handle discipline within the school disciplinary process without involving SROs. SD policies, administrative guidance, training, and ongoing oversight will clearly communicate that school administrators and teachers are responsible for school discipline and that law enforcement is not to be involved with disciplinary action. The SD is responsible for communicating the goals and role of the SRO to all school administration, staff, and students.

If grant funds are used for funding officer's salary, the school system will reimburse the police department (City) for the matching funds. These matching funds will be included in the school system annual fiscal budget line item for this purpose.

If grant funds are not available for funding officer's salary, the school system will reimburse the police department (City) 70% of the Officer's salary if the program is continued. The finance department for the City of Norton, Virginia monitors the financial management issues for the school resource program and submits all financial reporting.

SRO Roles and Responsibilities

SROs will be considered active members of their assigned schools. The SRO facilitates the effective delivery of law enforcement services and assists with matters related to safety, security, and the exchange of information.

SROs' duty schedules should be organized to provide coverage throughout the school day. SROs provide a visible deterrent to crime and shall be visible patrolling the exterior and interior grounds. The SRO should wear the regulation uniform and operate a marked police vehicle while on duty unless otherwise authorized by the SRO's supervisor for a specific purpose.

Additionally, SROs should assist school administrators in developing school crisis, emergency management, and response plans. They will work with administrators in problem-solving to prevent crime and promote safety in the school environment. SROs are expected to collaborate with school administrators and other school personnel to support positive school climates that focus on resolving conflicts, reducing student engagement with the juvenile and criminal justice systems, and diverting youth from courts when possible.

SROs serve multiple roles in schools. The roles are interrelated but all are carried out with the aim to contribute to school safety and security and to promote positive and supportive school climates. Key roles are:

Law enforcement officer

As sworn law enforcement officers, SROs' primary role in schools is as a law enforcement officer. SROs assume primary responsibility for responding to requests for assistance from school staff/administrators and coordinating the response of other law enforcement resources to the school. SROs should work with school staff/administrators in problem solving to prevent crime and promote safety in the school environment. SROs will also collaborate with school personnel to reduce student engagement with the juvenile justice systems and divert students from the courts when possible. The SROs has the obligations to protect life, limb and property, to prevent crime, to recover stolen and lost property, and to apprehend and prosecute offenders, but, in doing so, orient activities toward rehabilitation and correction. Respond to reports of crime in school zones and investigate, document, and dispose of cases in accordance with department policy.

Law-related educator

As resources permit, SROs should strive to assist with presentations for school personnel on law-related topics such as law enforcement practices, changes in relevant laws, crime trends, crime prevention, school safety strategies, and crisis response procedures. SROs may also deliver law-related education with students using lessons/curricula approved in advance by the SRO Supervisor. In all cases, responding to incidents or conducting investigations will take precedence over delivery of presentations. Assist in the teaching of physical, mental, and social effects of narcotics, alcohol, tobacco, etc., and discuss with students their attitudes toward law enforcement, respect for authority and a wide range of related matters.

Informal mentor and role model

Students often seek approval, direction, and guidance from adults in the school setting about various problems. Through formal and informal interaction with students, SROs serve as informal mentors and role models. SROs are expected to communicate clearly to students about acceptable and unacceptable behavior, to set a positive example in handling stressful situations and resolving conflicts, to show respect and consideration of others, and to express high expectations for student behavior. Students who may need additional assistance shall be referred to a school based resource. When appropriate Confer with parents, students, neighbors, school personnel and other members of the community regarding pre-delinquent behavior and provide resource materials from community agencies as indicated.

School Administrator Roles and Responsibilities

Consistent with Virginia Standards of Accreditation (2008), Section 8 VAC 20-131-210, "the school administrator is recognized as the instructional leader of the school and is responsible for effective school management that promotes positive student achievement, a safe and secure environment in which to teach and learn, and efficient use of resources." (Section A). "The school administrator also ensures that the school division's student code of conduct is enforced and seeks to maintain a safe and secure school environment." (Section B.2). Additionally, consistent with Section 8 VAC 20-131-260.C.3., the school administration ensures "a written procedure, in accordance with guidelines established by the local board, for responding to violent, disruptive or illegal activities by students on school property or during a school-sponsored activity."

School administrators should review the SLEP MOU with SROs and establish school-specific operational and communications procedures to support goals of the SLEP.

OPERATIONAL PROCEDURES

Differentiating Disciplinary Misconduct from Criminal Offenses

School administrators and teachers are responsible for school discipline. Although SROs are expected to be familiar with the school division code of student conduct, the rules of individual schools, and their application in day-to-day practice, SROs should not be involved with the enforcement of school rules or disciplinary infractions that are not violations of law.

Consequences of student misconduct should be effective, developmentally appropriate, and fair. Interventions and school sanctions should help students learn from their mistakes and address root causes of misconduct. School administrators will consider alternatives to suspensions and law enforcement officials will consider alternatives to referrals to juvenile court services and arrests for student violations of law.

The SLEP shall operate in a manner to ensure children with disabilities receive appropriate behavioral interventions and supports.

Information Sharing

The release of student records is governed by the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. §1232g. "School officials" may access and disclose student records only as authorized by FERPA.

When appropriate, and to the extent the law allows, the SD should notify SROs of any special needs of a student involved in a school-based infraction that is not routine discipline, in order to assist the SRO in recognizing and accommodating behaviors that may be manifestations of the student's disability.

Consent access. An SRO or other law enforcement officer may have access to a student's education records with written consent of the student's parent or of the student if the student is age 18 or older.

SRO access. For purposes of access to student records, SROs are considered "school officials" and may be provided student information as needed to carry out their duties related to the school environment. SROs may have access to directory information for all students in the school division. SROs may have access to information on students in their assigned schools that include directory information and additional items needed to carry out their duties, such as class schedules, as approved by the school administrator.

Health and Safety Emergency Exception. In the event of a significant and articulable threat to health or safety, school officials may disclose any information from student records to appropriate parties, including law enforcement officials, whose knowledge of the information is needed to protect the health and safety of a student or another individual.

SRO disclosure of law enforcement records. SROs may disclose only law enforcement records created and maintained by the SRO for the purpose of ensuring the physical safety and security of people and property in schools and/or enforcement of laws. Because law enforcement records are not student records, they are not subject to the disclosure restrictions of FERPA.

Investigation and Questioning

SROs have the authority to question students who may have information about criminal activity. As sworn law enforcement officers, SROs have authority to stop, question, interview, and take law enforcement action without prior authorization of the school administrator or contacting parents. However, the investigation and questioning of students during school hours or at school events should be limited to situations where the investigation is related to suspected criminal activity. Investigations and questioning of students for offenses not related to the operation of or occurring at the school should take place at school only when delay might result in danger to any person, destruction of evidence, or flight from the jurisdiction by the person suspected of a crime.

The interviewing of students – whether suspects, victims, or witnesses – should be conducted privately in an office setting. SROs will take steps to ensure minimal intrusion into the educational experience of students being questioned in the school setting.

The SRO will recognize that a reasonable child subjected to police questioning will sometimes feel pressured to submit when a reasonable adult would feel free to go. The student will be informed generally of the purpose of the investigation, warned against self-incrimination in a developmentally appropriate manner, and given an opportunity to present informally his or her knowledge of the facts. If the student wishes to remain silent, to contact his or her parents or an attorney, or to end the interview,

the questioning should cease and the student's request should be granted unless detaining the student is lawful and reasonable under the circumstances.

SROs are responsible to lead the investigation and questioning of students related to suspected violations of criminal law. SROs shall not be included in questioning students about student code of conduct violations that do not involve any criminal activity or risk of harm to self or others. School administrators are responsible for the questioning of students about violations of the code of conduct.

Searches

All searches shall be conducted in accordance with federal and state laws, and applicable SD and PD policies and guidelines, including the principles embodied in this memorandum of understanding.

School administrator searches. School officials may conduct searches of student's property and person under their jurisdiction when reasonable suspicion exists that the search will reveal evidence that the student has violated or is violating either the law or the rules of the school. The standard for search by a school official is reasonable suspicion.

SRO searches. Any search initiated by SROs or other law enforcement officer shall be based upon probable cause and, when required, a search warrant should be obtained. All searches should be reasonable in scope. All searches should occur outside the presence of students and school staff, with the exception of school administrators, unless there is a clear and immediate threat to physical safety.

SROs shall not become involved in administrative (school related) searches and at no time shall SROs request that an administrative search be conducted for law enforcement purposes or have the administrator act as his or her agent.

Arrests

Whenever practical, arrests of a student or staff member should be accomplished outside of school hours in order to not disrupt the educational process or school setting. Arrests that must occur during school hours or on school grounds should be coordinated through the school administrator to minimize potential disruption. When circumstances do not allow for prior coordination through the school administrator, arrests will be reported to the school administrator as soon as possible. In addition to any required notification of parents and legal guardians by the SRO taking a student into custody, school administrators or their designees are also responsible for an additional notification to parents and legal guardians upon a school-based arrest of their child.

Physical Restraint by School Personnel

Physical restraint is a personal restriction that immobilizes or reduces the ability of a student to move his or her torso, arms, legs, or head freely. The term physical restraint does not include a physical escort. Physical escort means a temporary touching or holding of the hand, wrist, arm, shoulder, or back for the purpose of inducing a student who is acting out to walk to a safe location.

Physical restraint by school personnel is used in accordance with Virginia Board of Education policies and guidelines on seclusion and restraint and related local school board policies. Every effort should be made by school personnel to prevent the need for the use of restraint. Physical restraint should not be used except by school personnel trained in the use of physical restraint required by the school division.

School staff will act to deescalate situations that are, or have the potential to cause, disruptions to the school environment and are violations of the student code of conduct. If physical intervention is necessary, the action should be reported promptly to the school administrator and the rationale for the action must be fully documented.

Physical Intervention by School Resource Officers

An SRO should not be involved in the physical restraint of a student unless there is imminent danger of serious physical harm to self or others. As sworn law enforcement officers, SROs may intervene to deescalate situations.

Physical intervention by SROs is undertaken in accordance with policies and operational procedures of their local law enforcement agency. If an SRO is involved in the use of restraint or physical intervention, the action must be reported to the school principal and the SRO's supervisor and the rationale for the action must be fully documented.

SROs should be aware of the Virginia Board of Education's policies and guidelines on seclusion and restraint and related local school board policies and will attend training offered by the local school system on their use of seclusion and restraint by school employees. SROs, however, must continue to operate by their own department's policies and state law regarding physical intervention and use of force.

Additionally, the SD and PD/SRO will coordinate to ensure that reasonable effort is made to inform the parents on the day of the incident.

KEY STATUTORY RESPONSIBILITIES

Crime Reporting

Pursuant to §22.1-279.3:1.B, Code of Virginia, law enforcement agencies are required to notify a division superintendent, a principal, or a designee when a student in their school commits certain offenses that would be a felony if committed by an adult and the release status of the student. School superintendents who receive such reports are required to report the information to the principal of the school in which the student is enrolled. As a general practice, SROs should notify the principal as soon as practical of any significant law enforcement events occurring at or in association with the school (e.g., at a school bus stop or off-campus activity, during or outside school hours) whether or not the offense would be a felony if committed by an adult.

Pursuant to §22.1-279.3:1.D, Code of Virginia, certain types of criminal activity that come to the attention of the principal or school staff shall be reported immediately to the PD/SRO as specified in SD policy. No SRO or school administrator shall be required to file delinquency charges. After such notification is made to PD, the SD will ascertain the disposition of the incident made by the PD/SRO in order to complete the School/Law Enforcement Reporting form. Schools and SROs shall be encouraged

to deal with school-based offenses through graduated sanctions or educational programming before a delinquency charge is filed with the juvenile court.

Threat Assessment

Threat assessments shall be conducted in accordance with local school board policies adopted as required by §22.1-79.4., Code of Virginia and consistent with model procedures and guidelines published by the Virginia Department of Criminal Justice Services.

SROs may serve as members of threat assessment teams and assist in monitoring of subject students as well as determining the need, if any, for law enforcement action.

School Safety Audits

School safety audits will be conducted annually as required by law to assess school safety conditions in schools. SROs, in collaboration with school administrators, will conduct school inspection walkthroughs using a prescribed checklist and will collaborate in other school safety audit mandates including school crisis and emergency management and response planning and preparation.

REVIEW OF MOU

This MOU should be reviewed annually and amended as necessary to meet the needs and enhance the partnership of the two signatory organizations. Quarterly meetings should be conducted throughout the year between the SD (designee) and PD (designee) to support successful implementation of the partnership. This MOU remains in force until such time as either party, with 30 days' notice, withdraws from the agreement by delivering a written notification of such rescission to the other party.

Signed: _____, Fred Ramey, City Manager, for the CITY OF NORTON, VIRGINIA,
this ____ day of _____, 2018.

Signed: _____, Gina Wohlford, Superintendent, for the CITY OF NORTON
SCHOOL SYSTEM, this ____ day of _____, 2018.

Signed: _____, James Lane, Chief of Police, for the CITY OF NORTON POLICE
DEPARTMENT, this ____ day of _____, 2018.



Inter-Office Memo

To: Mayor and City Council
From: Fred L. Ramey, Jr., City Manager *FL*
CC:
Date: April 27, 2018
Re: School Resource Officer

In 2016, the Norton City School Board and City Council authorized the City Administration to apply for a School Resource Officer. The City received a grant that funded the position for one school year with a requirement for the position to be maintained for two additional years. In 2017, the Norton City School Board and City Council authorized the City to reapply to extend the grant period and the grant was approved. The City Administration is requesting authorization to submit an application to continue grant funding for one additional year.

Thank You!




Inter-Office Memo

To: Mayor and City Council
From: Fred L. Ramey, Jr., City Manager *FR*
CC:
Date: April 27, 2018
Re: NCS Fiscal Budget

Norton City Schools Superintendent Gina Wohlford will present the proposed 2018-19 fiscal budget for the Norton City Schools.

Thank You.



Bringing Hope, Healing, And Recovery To Our Communities



Bringing Hope, Healing, And Recovery To Our Communities

A Message from the Executive Director and Board Chair:

TO OUR FRIENDS AND PARTNERS,

THANK YOU for joining our team in a review of the past year's services and THANK YOU for continuing the mission of serving our communities by Bringing Hope, Healing, and Recovery. This year has been one of many challenges, but it is in the face of the person who has begun a journey of recovery, in the toddler who is walking and talking, in the adolescent who is succeeding in school and family life and in the person who is living in the community for the first time in years that motivates our staff, our partners at Frontier Health, and our Board of Directors to stay the course and enhance and improve our services.

We took advantage this year of new opportunities with Medicaid to enhance services for individuals with addiction. We added licensed providers and intensive outpatient services. We utilized new resources to provide residential treatment services through our partnerships with other providers. Our coalitions in the region worked with our legislators to focus on changes at the state and local levels to impact the opioid epidemic, not only in our area, but across the state.

Our team has worked diligently with families in transitioning individuals with developmental disabilities from institutional living to our communities. Changes in services and supports through the Medicaid Waivers presented challenges and opportunities for individuals. In 2018, services in the community will practically replace institutional living for individuals with developmental disabilities!

Do you know that individuals living with mental illness are likely to die more than 20 years earlier than a person without mental illness? We find this unacceptable! We teamed up with Virginia Premier to provide integrated health care to individuals who are not connected with a primary care provider in the community. Our teams of case managers, nurses, therapist and psychiatrists are working diligently to improve the health of the individuals we serve. We are coordinating care with providers in the community, we are providing education and follow-up services and we are encouraging individuals to take responsibility for their health and their recovery.

We will face our opportunities and our challenges with our partners. We are appreciative of the partnerships we have with our local leaders and our county and city government officials who continue to support our services, the individuals we serve who have put their trust in us, the community agencies who work tirelessly beside us, and our partner – Frontier Health. We are stronger together.

Sandra O'Dell
Executive Director

Sandra Craft
PD1 Board Chair



Sandra O'Dell
Executive Director

Donna Stanley
Financial Officer

Lisa Kilgore
Business Manager



Sandra Craft
Board Chair

Board of Directors

Lee County

Susan Widener

Judy Roberts, Treasurer

Scott County

Sandra Craft, Chair

Randy Gilmer, Secretary

Wise County

Michael O'Donnell, Vice Chair

Virginia Meador

Paxton Wright

City of Norton

Delores Belcher

Leadership Team

Dr. Teresa Kidd

Associate Director
President & CEO of Frontier Health

Eric Greene

Mental Health & Substance Abuse Director
Senior Vice President of Virginia Services

Sharon Taylor

Community Support Services Director

Regina Lawson

Intellectual Disabilities Director

Ken Taylor

Child & Adolescent Services Director

Mike Halcomb

Emergency Services Director

Public Awareness Campaigns Work

Recently while providing medication education to a customer, a local southwest Virginia pharmacist learned that the individual was having serious suicidal thoughts. The Pharmacist remembered a public service announcement he had seen in "The Scott County Star". The article was an announcement for an upcoming regional suicide prevention conference and listed the local prevention services staff as resource and contact persons. The quick thinking pharmacist accessed the article and placed a call to Addington and the pharmacy customer was ultimately linked up with the appropriate lifesaving resources. Following the successful resolution of this crisis situation, a specialist from Virginia Prevention Services followed up with the pharmacy, providing them with brochures and resource materials related to suicide prevention.

Working together we made a difference! Together we can bring Help, Healing, and Recovery to our communities!



Adult Services

Outpatient Services

Individuals that wish to improve their mental health receive the skills to gain a more fulfilling life, and meet their own goals through Adult Outpatient Services.

Treatment options include mental health related screening, individual counseling, group counseling, specialty employment services, and an array of assessment options.

The goal of outpatient services is to encourage people to achieve their full potential by providing quality person centered treatment. In addition to third-party insurance, treatment is also offered on a sliding-fee basis to improve access to those with limited resources.

Governor's Access Plan (GAP) Screenings

The Governor's Access Plan (GAP) Screenings are for persons with a serious mental illness who may qualify for Medicaid for Primary Care and Mental Health treatment. The PD1 clinicians assisted approximately 712 people with gaining access to medical insurance who previously were unable to access care. The program was recently continued and expanded.

Case Management

Case Management Services provides assessment and link to a comprehensive system of services to help increase successes and stability of persons with serious mental illness. The services are designed to assist individuals with obtaining a lifestyle of their choice so they can function independently in the community, living a life we would all want.

Case Management Services strives to promote the highest quality of life possible in settings that provide maximum opportunities for independence and inclusion.

Client choice, preferences, and participation in service planning are fundamental elements of service delivery. Full participation in services is supported and encouraged. Mental Health recovery concepts are a fundamental component of service mission to promote principles of individual growth, responsibility, resilience, and goal attainment.

Services assist individuals with identifying and planning person-centered goals, monitoring progress toward meeting those goals, and advocating to secure needed resources and services to promote wellness.



A Therapist's Point Of View

"This job has made me the kind of person who can see something scary happen and jump into action, in a real way, even when I am afraid of what's going to happen. I don't think any monetary value can be placed on something like that; it is something that has to be cultivated and nurtured. Many of the problems that we deal with are systemic and the solution has to be cultivated from someone inside with the power, ability, and drive to do so. A combination of strong leadership and teamwork creates a culture that allows people to act courageously, and more than that, it allows and encourages people to grow and improve. I believe that's what we have here - I think that it may be my favorite thing about this job."

Josh Holbrook, Therapist



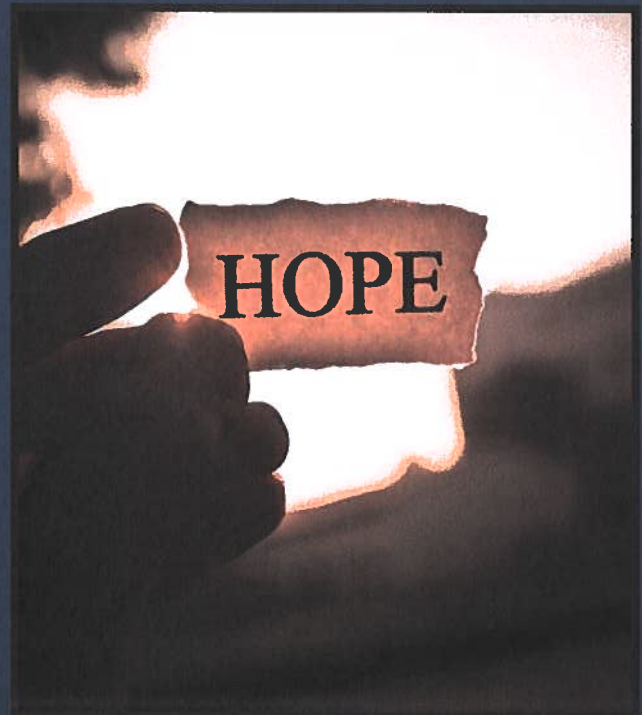
Emergency Services

The Emergency Services Program provides 24-hour crisis intervention, counseling and referral, and pre-admission screening to determine the need for psychiatric hospitalization.

Emergency Services staff provide evaluations at local hospitals, police departments, and other community sites for those experiencing a psychiatric emergency. Additional services include court liaison for involuntary commitment procedures, walk-in assessment, re-commitment evaluations, and referral services.

Emergency Service clinicians are designated as the point of entry into the state psychiatric hospital system and serve as the formal assessors for this process.

Emergency Services staff have also begun offering Mental Health First Aid for Public Safety (MHFA). This program is an evidence-based practice that provides education to law enforcement, emergency medical teams, and lay persons in the community about interacting with persons experiencing psychiatric emergencies.



Medication Assisted Treatment

The Planning District One Medication Assisted Treatment (MAT) program will be expanded through funding made available by the Substance Abuse and Mental Health Services Administration (SAMHSA). The funding is part of a Federal grant which was provided in response to the opioid epidemic sweeping the country. "This epidemic has hit our area particularly hard," says Michael Halcomb, MA, LPC, CSAC, Division Director, Adult Outpatient Services. The Planning District One MAT program became operational in 2004. Since that time it has provided physician-based services and medications such as Suboxone and Naltrexone, along with outpatient treatment options such as individual and group therapies to persons suffering from Opioid Use Disorders. Halcomb further notes "This funding will dramatically increase the availability, capacity, and effectiveness of the treatment we already provide. We will now be able to reduce the most significant

barriers to obtaining services our clients experience by subsidizing the costs of medical services and well as the costs of the medications themselves. Over the duration of the grant, our goal is to increase the number of persons served by our program to twenty."



Substance Use Disorder Services

PD1 BHS has a robust treatment continuum for persons suffering from Substance Use Disorders. The SUD program is a comprehensive program that incorporates individual counseling, specialized SUD case management, SUD groups, Medication Assisted Treatment and SA Peer Recovery. The SUD program also offers access to the following services through the LENOWISCO Health Department: Regional detoxification programs; Referral to self-help groups and halfway houses; Linkage to contraception and women's health.

Project Link

Women of child bearing age or who are pregnant that are suffering from substance use disorders may receive additional treatment coordination through Project LINK, an intensive case management model that provides support to a vulnerable population with the goal of giving babies the best beginnings possible.

Medication Assisted Treatment

Medication Assisted Treatment (MAT) is offered to clients in various forms. Revia, Campral and Suboxone are used to help individuals reach a point that they may begin drug free recovery. MAT, along with case management and group treatment allow clients to stabilize prior to starting other phases of recovery. Treatment with MAT usually lasts between 1 and 3 years. Clients that remain in treatment for a longer duration are linked to longer term programs.

Specialized SUD Groups

SUD services offer a variety of groups for clients. Specialized groups are targeted towards specific populations that may benefit from the service. Groups may focus on demographics like women or men, or may focus on content like Friends and Family, Motivational Therapy, Anger Management, Life Change, and Motivational Enhancement and Recovery Support.

Intensive Outpatient Program in Wise County

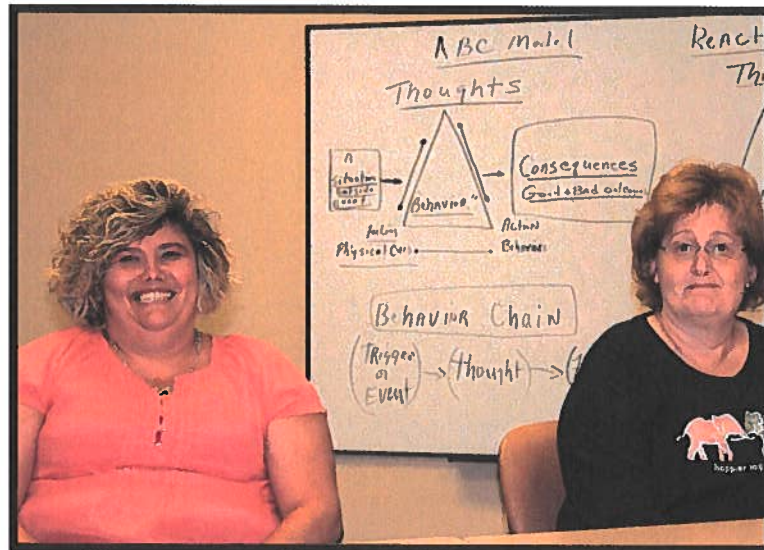
The new Virginia Addiction and Recovery Treatment Services (ARTS) program has expanded reimbursement options for Medicaid recipients. This action has provided an opportunity to develop an Intensive Outpatient Program (IOP) at Wise County Behavioral Health Services in Big Stone Gap. "The Intensive Outpatient Program will provide a level of care for persons experiencing substance use disorders beyond the customary outpatient care we already make available," says Eric Greene, Sr. Vice President of Virginia Services.

The IOP treatment option differs from other

outpatient services primarily in the intensity level of the services provided. The program is built around a structured, evidence-based model in which participants

are provided a number of group-based treatment options to match their specific treatment needs. Participants further benefit from the program by being able to remain in the community and stay in their homes while still receiving treatment at least 3 days a week.

The program began in Spring of 2017 and has been well received by participants. The need for this service is significant, and the program continues to grow.



Betty Lemar and Debbie Moore

Occupational, Court Related SUD

These SUD programs offer unique opportunities tailored to working individuals. The Impaired Miner Program allows coal miners who have positive urine drug screens on the job a chance to keep their Virginia Miner's License. Treatment duration ranges between 12 and 36 months, but miners can be back to work in as little as 12 weeks.

Substance Abuse Professional Program (SAP)

The SAP program is offered to persons with Department of Transportation regulated jobs who have tested positive for alcohol or drugs while on the job. The two most frequently seen occupations are over the road truckers and railroad employees. The program uses specialized knowledge of a federally designated treatment provider to craft a treatment plan and monitor it until the person is ready to return to work.

Impaired Driver Programs

Virginia Impaired Driver Programs have some of the lowest repeat offenders in the country. The Virginia

Alcohol Safety Action Program refers clients for assessment and treatment after a DUI, DUID or boating under the influence. All outpatient facilities offer Impaired Driver Programs during daytime / evening hours to accommodate most individuals in group and individual sessions.

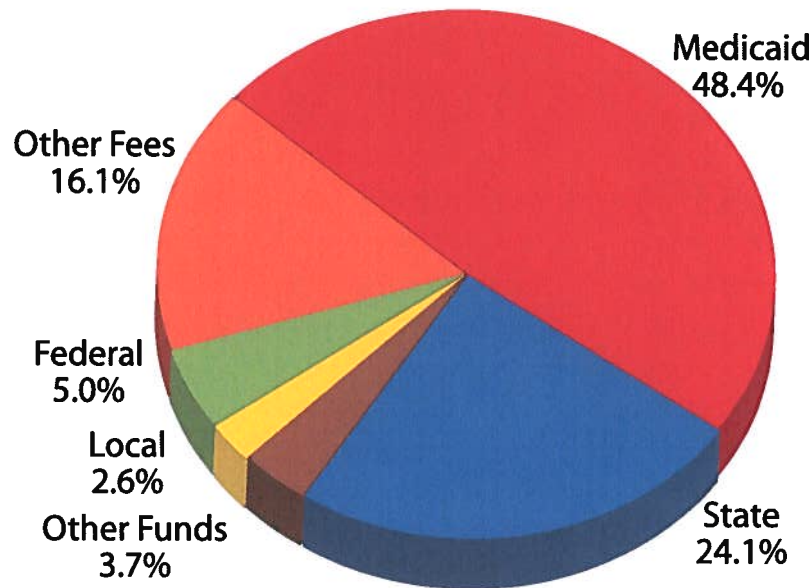
Drug Courts

Drug Treatment Courts in PD1 have been operating since 1999 for Juvenile and 2010 for adult courts. Access is granted by judicial oversight and the Commonwealth Attorney. Treatment programming meets the need to allow young offenders and non-violent offenders an option to avoid a costly incarceration and felony status that can create other hardships later.

Post plea courts return participants to their original sentence when they fail to complete the program. Drug Treatment Courts save localities significant dollars by investing in community based treatment instead of paying a regional jail per diem for appropriate offenders with drug related charges.

Bringing Hope, Healing, And

2016-17 Revenue

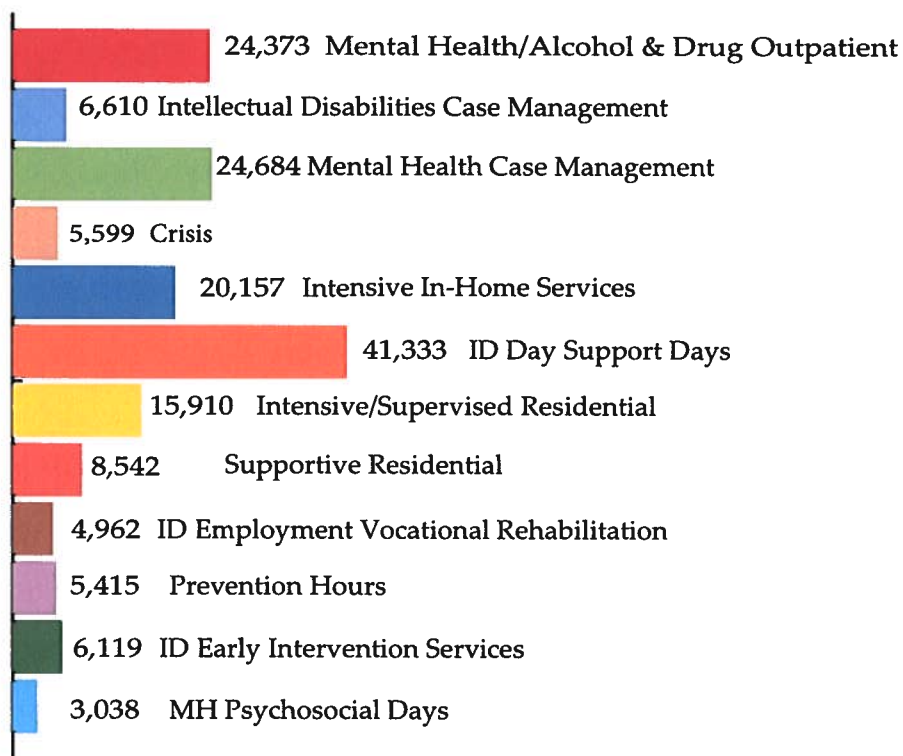


PD1BHS / Frontier Sources of Support

- » **State:** 24.1% (\$3,719,313) of funds come from the State of Virginia.
- » **Local:** 2.6% (\$409,000) of funds come from the Local Governments of Lee, Scott, and Wise Counties and the City of Norton.
- » **Federal:** 5.0% (\$790,274) of funds are Federally administered by the State of Virginia.
- » **Medicaid:** 48.4% (\$7,475,339) of funds are fees from Medicaid for services provided.
- » **Other Fees:** 16.1% (\$2,489,781) are funds from other fees. Included in other fees are sliding scale fees paid by individuals, insurance payments, Medicare fees, foster care, supportive service fees, parenting group and vocational rehab fees.
- » **Other Funds:** 3.7% (\$565,293) are other funds. Included in other funds are workshops, dataline grant, client earned funds and transportation.

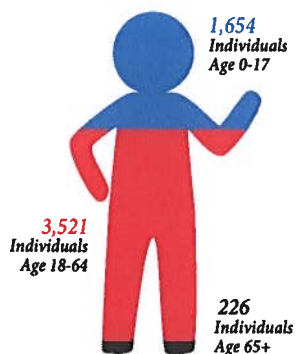
Recovery To Our Communities

2016-2017 Sessions



***PD1BHS /
Frontier Health
Sessions for the
5,401 Individuals
Served during
2016-17***

5,401 Served



PD1BHS / Frontier Health provided services to 5,401 unduplicated individuals addressing mental health, intellectual and developmental disability, substance use, prevention, early intervention and crisis needs.



The Heart Gallery

Post Adoption Service staff held an adoption event at Mountain Empire Community College presenting "The Heart Gallery" on May 3, 2017. The Heart Gallery is a traveling photographic exhibit created to find forever families for children in foster care. It is a collaborative project designed to increase the number of adoptive families for children needing home in our communities.



Guest speakers for the event included two adoptive parents and children, youth therapists, and program staff who spoke about adoption and the importance of a forever home. Community members were in attendance for the presentation, and the gallery remained on display throughout the month of May in the main lobby of the Goodloe Center.

National Adoption Day

November 19, 2016 was National Adoption Day and the staff at Post Adoption Services hosted the 3rd Annual National Adoption Day Event at the Park Avenue Theatre in Norton, Virginia. The event included a showing of the G-rated Disney Movie, *Meet the*

Robinsons. Lunch and snacks were provided for the families. A special balloon release ceremony took place following the movie to commemorate the importance of adoption and to honor the children who are still awaiting their forever home.



Children & Adolescent Services

Infant & Toddler Services

Parents and professionals work together to help babies from birth to 3 years old develop and learn. Infant & Toddler Connection (ITC) provides supports and services for babies and their families so families can help their child learn during everyday activities and routines. Services are provided in the home and at other places where children and families spend time. Services are also provided in Dickenson County, Va.

Services include:

- Care Coordination
- Speech Therapy
- Occupational Therapy
- Special Instruction
- Physical Therapy
- Developmental Services

Outpatient & Case Management Services

After an initial interview and assessment of needs, children and youth, along with their families, may receive a wide range of evidence-based services at our behavioral

health centers. Services focus on emotional, behavioral, substance abuse or family issues and adverse childhood events. Staff have specialized skills in addressing trauma, loss, depression, anxiety, behavior problems, attention deficit disorder, and other child/adolescent conditions. Home based Intensive In-Home Services are provided when a child may be at risk of removal. Appointments are available during daytime and evening hours with waitlist appointments for urgent needs.

Prevention Services

Prevention Specialists work with the community, schools, and local coalitions to target risk factors and increase protective factors by providing a wide array of services and community events using the Strategic Prevention Framework model. Prevention services focus on providing educational resources and information on:

- Parenting (Children in Between and Parenting With Confidence)
- Suicide Prevention, Good Mental Health (Mental Health First Aid, Applied Suicide Intervention Skills Training; ASIST, and Help Hope Healing Conference)

Youth Tobacco Prevention Programs

Through a grant from the Virginia Foundation for Healthy Youth, Children and Youth Staff provided two evidence based, tobacco prevention programs to 3rd - 6th grade students in local schools in Wise and Scott Counties. The curriculum presented was Project "TNT" (Towards No Tobacco) and Media Detectives.

Project TNT helps students develop important skills to live tobacco free lives by teaching them about the dangers of tobacco use, good decision making, communications skills, and ways to build high self-esteem.

Media Detectives is a media literacy program that helps youth understand the persuasive intent and techniques of advertising related to tobacco.

Virginia Prevention Services served more than 1,000 students in Planning District 1 through these programs in 2017.



- Domestic Violence, Dating Violence , Bullying Prevention (SafeDATES and Choose Respect)
- Alcohol, Tobacco, Other Drug Awareness (Project TNT: Towards No Tobacco and Media Detectives)
- Community Coalition Collaborations (Concerned About Our Community, Appalachian Substance Abuse Coalition for Prevention and Treatment)

Therapeutic Foster Care

VALUES Therapeutic Foster Care provides services for Virginia families focused on custodial and non-custodial youth. Children and youth with behavioral and/or emotional problems, or neglect, are provided services through qualified parents trained in therapeutic foster care.

Services include:

- Increase Healthy Relationship Skills
- Improve Problem-Solving Skills
- Learn to Structure Free Time
- Increase Independent Living Skills

- Increase Self-Esteem
- Increase Rational Thinking Process
- Learn to Control Impulses

Post Adoption Services

With a grant from the Virginia Department of Social Services, Post Adoption Services are provided to of support, counseling, crisis intervention and training adoptive families. In addition, the program provides specific training for area professionals, community education and assists the region in recruiting adoptive families for children in need of a permanent family. The program features the Circle of Security training.

Community Engagement Services

The Virginia Department of Behavioral Health and Developmental Services, along with the Department of Medical Assistance, has a new service available for individuals with Developmental Disabilities who have a Developmental Disability Waiver.

“The purpose of Community Engagement is to provide a means for individuals to be involved in their community,” says Ms. Regina Lawson, LCSW, Developmental Disabilities Division Director, Virginia Services. “The goal is to provide regular integration opportunities into their communities so that they become an integral part of the community.” The group size is small, with one staff working with 3 individuals.

Frontier Health’s participation in the service began in September 1, 2016 with the hope of expanding the program over time; not only in the numbers participating but also in the hours of access for those served. Ms. Lawson explains “right now the service is only available in the community

during traditional ‘working’ hours. This makes it difficult for these individuals to attend an event after that time. We hope to be able to extend our hours and facilitate attendance at evening and weekend community events.”.



*Activity Center Staff:
Megan Sturgill and Pam Bonham*

Intellectual Disability Services

Developmental Services (DS) are provided in two primary categories: case management and waiver services. Case management is available for all persons with intellectual disabilities or developmental disabilities in need of assistance. Waiver services are provided to intellectually disabled or developmentally disabled individuals with exceptional needs.

DS Case Management

DS Case Management provides assessment and linkage to a comprehensive system of services to help increase stability and inclusion of persons with intellectual disabilities. Services are designed to assist individuals obtain a lifestyle of their choice so they can function with minimum help from the formal service system. Case Management promotes the highest quality of life possible in settings that provide maximum opportunities for independence and inclusion.

Client choice, preferences, and participation in service planning are fundamental elements of service delivery.

Family participation in services is supported and encouraged. Services assist individuals with identifying and planning person-centered goals, monitoring progress toward meeting those goals, and advocating to secure needed resources and services to promote wellness. DS Case Management frequently coordinates many professional service needs to consumers.

DS Waiver Services

Independence Unlimited Intellectual Disability Support in Duffield and the Adult Activity Center in Big Stone Gap are for adults with intellectual or developmental disabilities who wish to engage in activities during the daytime. Adult activities include cooking, crafts, exercise, socialization, volunteering, wellness trips into the community to learn, have fun, and be the company of others.

2017 Southwest Clubhouse Association Retreat

Independence House members and staff hosted the 2017 Southwest Clubhouse Association (SCA) retreat at the University of Virginia at Wise on June 6-8, 2017. The SCA is comprised of 11 psychosocial rehabilitation programs (clubhouses), representing 7 Community Service Boards (CSBs).

The theme of the 2017 conference was *Celebrating Our Journey Toward Recovery*. There were a total of 143 conference participants. The conference offered a wide variety of activities and workshops, including a TACO Choir Presentation, Pizza

Party, Variety Show and a dance with a DJ and disco-themed decor. Conference workshop topics included *Recognizing Manipulation, I love Myself: Improving*

Esteem, Creative Writing a Coping Skill, Mental Health Trivia and Peer Support and Volunteerism.

The 2017 SCA Retreat was a great opportunity for networking, learning, socializing and developing new friendships. Members and staff from Marshall Center (a clubhouse program in Richmond, Virginia) too home the Spirit Award this year. The 2018 SCA retreat is scheduled to be hosted by the Cumberland Mountain Community Service Board June 2018.



Brenda Boone, Wendy Wampler and Sarah Blevins

Residential Services

Group Homes, Sponsored Residential Placements, In Home Assistance provides a wide array of residential services for adults with serious mental illnesses or intellectual disabilities.

Group Homes Pierce House, Polly Summit and Park Place offer skill building and provide supervision and supports for personal care, accessing community resources, medications, health monitoring, and transportation services to increase self-reliance. Hillcrest was developed for the special needs of those returning home from Southwest Virginia Training Center in Hillsville. These homes are in Big Stone Gap and Duffield.

In-Home Residential Support Services offers residential supportive living for adults and children with intellectual disabilities to promote an individual's ability to experience a good life in the community by assisting with independent living skills; social skills, behavior management, and becoming more involved their communities. Sponsored

Residential Services help match individuals with families in the community who want to support people in their homes, and involve them in all aspects of family life. The result is a much richer life for individuals.

Apartment living is offered to adults at Appalachian Court Apartments in Jonesville. A variety of experiences provide choice and engagement in a meaningful way that promotes self-determination while living independently in the community with minimal supports.

Vocational Services

Paid work experiences are offered through workshops, enclave work, green house, thrift store, work assessment and readiness. Work includes in-house contracts like cloth-cutting, product repair, janitorial, greenhouse and thrift store work for adults with serious mental illnesses and intellectual disabilities. Individuals develop skills they need to feel productive, increase job-readiness, and find community employment. Services are in Big Stone Gap, Duffield, and at area businesses.

Help, Hope, Healing Conference

The Region 3 West Wellness Council hosted the Help, Hope, Healing Conference on August 5, 2016. The conference was designed to decrease the stigma associated with mental health challenges and to promote awareness for suicide prevention.

The conference featured three globally known speakers whose lives were impacted by suicide. Kevin Hines, the author of the bestselling book, "Cracked Not Broken," returned to Help Hope Healing 2016 to continue his advocacy for living mentally well and to deliver his new program, 10 Steps to the Art of Wellness.

Joining Hines was fellow advocate Lauren Breen. Breen is one of the eight leaders on the Suicide Prevention Australia, Lived Experience Leadership Group. Her book, "Trust-Surviving the Ripple Effect of Suicide," shares her family's story of suicide survival after the death of her brother. Breen's presentation focused on encouraging positive mental health in youth, adults, and families.

Also presenting was Joe Williams, a world champion boxer and national rugby player. Williams works to inspire youth and individual toward good mental health and recovery. A survivor of suicide after his own attempt in 2011, Williams shared his personal experience and discussed adversity, dealing with struggle, resilience, improving your attitude, positive end and how small steps lead to something greater.



PD 1 BHS Showcased - "RoadTo Recovery"

Each year the Substance Abuse and Mental Health Services Administration (SAMHSA) features selected programs throughout the country on a documentary program titled *Road to Recovery*. We were very pleased that the Planning District One Behavioral Health Services (PD1 BHS) was selected to be showcased during the July 2017 *Road to Recovery* show "United We Stand: Bringing Together Mental Illness and Substance Use Disorder Treatment and Recovery". PD1 BHS was recommended for this honor by the Virginia Department of Behavioral Health Services.

The show highlighted the efforts of PD1 BHS in providing the residents of Lee, Scott, Wise and the City of Norton with the highest quality Mental Health and Substance Abuse services. Specifically the documentary focused on their successful integration of these two distinct services; providing the communities they serve with a more effective/cohesive treatment options. Filming for the show took place at the Frontier Health,

Wise County Behavioral Health Services Location in Stone Gap, VA.



Participants in the Filming of *Road to Recovery*:
Eric Greene, Brandon Smith, Misty Wilson,
and Dr. Farrah Williams

Prescription Drug Take Back

In an effort to combat the growing problem of prescription drug abuse in Southwest Virginia, Virginia's Prevention Services staff joined forces with the Drug Enforcement Administration (DEA) to host seven local collection sites during the Spring 2017 National Prescription Drug Take-Back.

"This event provides a way for individuals to safely dispose of potentially dangerous expired, unused, and unwanted prescription drugs" state Mr. Ken Taylor, LCSW, LMFT, Division Director of Child and Family Services, "it addresses a vital public safety and public health issue which has become a significant concern for communities in Southwest Virginia".

Virginia Prevention Services partnered with the Concerned About Our Community Coalition (CAOC) as well as law enforcement, Food City and other community groups to collect and properly dispose of 427 pounds of prescription and over-the-counter drugs in Planning District 1 communities in Wise, Lee, and Scott Counties and the City of Norton.

Mental Health First Aid

Virginia's Prevention Services recently provided training to the residents of Southwest Virginia in *Mental Health First Aid (MHFA)*. This training introduces participants to the risk factors and warning signs of mental illnesses, it builds understanding of their impact, and overviews common supports for someone who encounters mental health challenges. Additionally, the course provides participants with experience in offering initial help in a mental health crisis and familiarizes them with where to connect persons to the appropriate professional, peer, social, and self-help care. During 2017, three Youth classes and one Adult class has been conducted with a total of 64 individuals completing the training.

Remote Area Medical Event in Wise

On Friday July 21, 2017 the Virginia Department of Behavioral Health's Office of Pharmacy Services, East Tennessee State University School of Pharmacy, Appalachian School of Pharmacy, VCU School of Pharmacy, The Virginia Department of Health in conjunction with Lenowisco Health District and PD1/ Frontier Health partnered to offer Revive Training, Education and Narcan Nasal Spray to Participants.

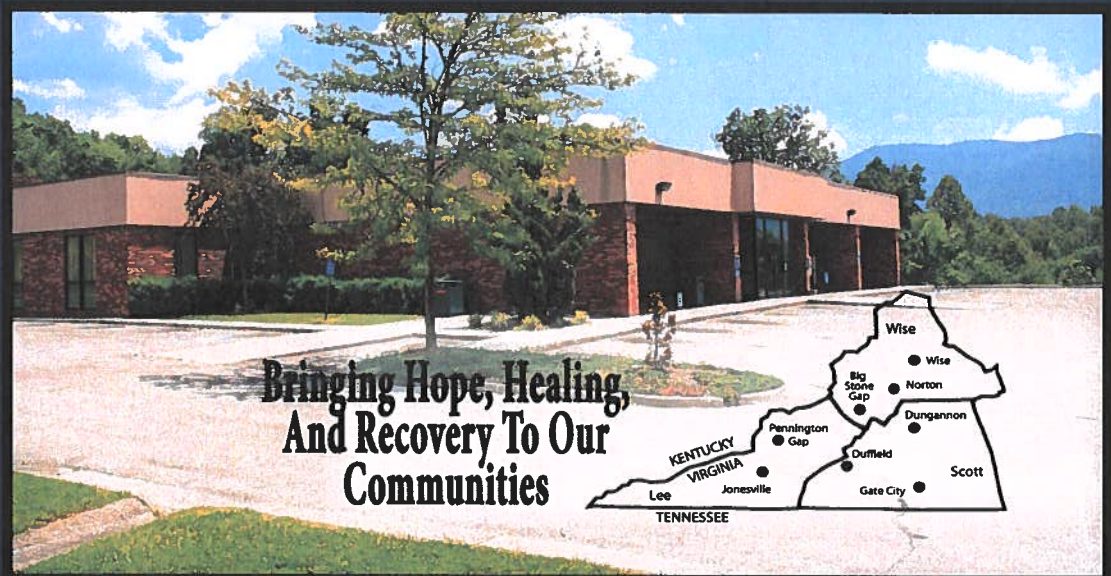
During the event there were 372 persons who received Revive Training and there were 330 prescriptions of Narcan Nasal Spray dispensed to participants. While this

number fell somewhat short of the agencies goal a record number was achieved in both training and prescription. "The weather did have somewhat of a negative impact but overall the event was a true success" states Michelle

Thomas, R.Ph, Pharm.D. BCPP, Pharmacy Service Manager DBHDS, Office of Pharmacy Services.

The event was also attended by Governor McAuliffe as well as other state officials. "Additional RAM Clinics are planned for the Fall of 2017 says Michelle Thomas, "we are looking forward for the opportunity to again partner with the organizations in the future."







Judy K. Miller
Commissioner Of The Revenue
City of Norton

P.O. Box 347
Norton, Virginia 24273-0347

Phone (276) 679-0031
Fax (276) 679-3510

Date: April 18, 2018

To: Barbara Muir
 City Treasurer

From: Judy Miller *JKM*
 Commissioner of the Revenue

Subject: Refund/Mobile Home
 Tax Years 2015 & 2016

Name	Taxable Year	Reasoning	Refund Amount
Shannon Peters	2015	Mobile Home Demolished	\$64.06
8038 West Norton Rd.	2016	" " "	\$67.79
Norton, Va 24273			
		Total Amount Due:	\$131.85

If you need any additional information, please let me know.

Thanks.

cc. Fred Ramey
 City Manager